



**Bacchetta Giuseppe** s.r.l.  
**Torniture di Minuterie Metalliche**



Single-member company, Share Cap. EUR 52,000.00 (fully paid up)  
 Via Madonna, 50 - 28013 GATTICO-VERUNO (NO) - ITALY  
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 TAX and VAT no. 011 30 32 00 37  
 Economic and Administrative Index: Novara 150486  
 Company Reg. No. Novara 01130320037

For  
 CUSTOMERS

## Privacy Policy pursuant to Articles 13-14 of General Data Protection Regulation (EU) 2016/679

Regulation (EU) 2016/679 (hereinafter referred to as **GDPR**) sets forth the rules for processing personal data and the free movement of such data.

In accordance with the principle of transparency laid down in Article 5 of the GDPR, **BACCHETTA GIUSEPPE SRL**, Via Madonna, 50 28013 GATTICO-VERUNO (NO), as the Data Controller, provides the information specified in Articles 13 and 14 of the GDPR.

### Why we process your personal data

We will process your data based on the principles of fairness, lawfulness and transparency. We will keep them confidential, protecting your rights in compliance with the company's privacy policy. Moreover, we undertake to process your data based on the data minimisation principle. This means that we will process only adequate, relevant and limited personal data that are necessary:

Data processing	COMMERCIAL	
Criteria	Purpose	Consent
The legal basis of the processing is to execute a contract of which you are a party or take the necessary steps prior to entering into said contract at your request.	<ul style="list-style-type: none"> <li>• Management of contracts entered into with customers</li> <li>• Sending information about new products/services</li> <li>• Management of invoicing requirements</li> </ul>	In relation to the related purposes, your data may be processed without your consent

You are not obliged to provide your data and give your consent to their processing for the above-listed purposes. Your refusal will not terminate the contract.

## How we process your data

We will process your data both on hardcopy and through the use of electronic tools, in compliance with data protection provisions and, in particular, the technical and organisational measures referred to in Article 32.1 of the GDPR, and every measure that ensures integrity, confidentiality and availability.

## Data source

We collect the data you provide to achieve the above purposes.

## Who we may share your data with

We may communicate your data to the following recipients or categories of recipients, for the above purposes:

- a) Consultants and self-employed professionals, including in an associated form

Moreover, we inform you that:

- communicating your data to the categories of recipients referred to in section a) is necessary to execute the contract you entered into.

In relation to these categories of recipients, the Data Controller undertakes to entrust only recipients who ensure data protection and will appoint them as Data Processors, in compliance with Article 28 of the GDPR. The list of data processors is available for your viewing. You can request a copy from the Data Controller.

Moreover, pursuant to Article 29 of the GDPR, employees and/or collaborators authorised and trained by the Controller will process your data exclusively for the above-mentioned purposes.

Your data will not be disseminated unless forced to by law.

## Transfer of personal data

We will not transfer your data to Non-European countries or international organisations.

## Retention Period

<b>Data processing</b>	COMMERCIAL	
<b>CATEGORIES OF DATA</b>	<b>RETENTION PERIOD</b>	<b>REFERENCE STANDARDS</b>
Personal data (name, surname, gender, place and date of birth, residence, address) Invoices Data related to the sales contract (contract value, purpose, terms, conditions, etc.) Contact details (telephone number, e-mail, etc.)	10 years	Art. 22 of the Italian Presidential Decree no. 600/1973 Retention Period of business records for tax purposes

## Your rights as the data subject

You can exercise your rights set forth in Articles 15-22 of the GDPR at any time.

In particular, you have the right to request:

- access to your personal data;
- rectification of inaccurate personal data;
- erasure of personal data;
- restriction of processing.

Moreover, you have:

- the right to object, if your data are processed for the purposes of legitimate interests of the Controller and if you think that your fundamental rights and freedom have been violated;
- the right to withdraw your consent any time;
- right to data portability. This means that you can receive the personal data concerning you and processed on a contractual base with automated means in a structured, commonly used and machine-readable format.

## Name and contact information of the Data Controller

- Data Controller: **BACCHETTA GIUSEPPE SRL**
- Via Madonna, 50 28013 GATTICO-VERUNO (NO)
- tel.: +39 0322.838119, e-mail: infobacchettasegr@tiscali.it